

MINUTES OF A MEETING OF THE PLIMMERTON SCHOOL BOARD OF TRUSTEES held in the Staffroom, 7pm, Thursday 11 November 2021

PRESENT:

Aaron Sherriff, Mike Forrest, Hamish Mexted, Jasmine Hardy Mills, Aleida von Son, Emma Smith, Raj Krishnan, Louise Ioane, Brendon Cross, Keith Poore

APOLOGIES:

Nil

1 ADMINISTRATION:

The meeting opened with a Ruruku. Aaron welcomed everyone to the meeting and gave a brief overview of tonight's agenda. He particularly thanked the Board for their support and hard work in the past few weeks, particularly Emma, other issues being dealt with behind the scenes.

2 DECISION AND DISCUSSION:

2.1 Environmental Education report:

- Andrew and Jeanelle spoke to their report on their development of an environmental education programme for years 1-4
 - they have visited other schools to see what other schools are doing
 - visited Bush Sprouts to see what the students who have come from Plimmerton Kindy have already experienced and can be built on
 - they shared the ways they have encouraged their students to be outside with nature, across the curriculum eg; having maths class outside
 - the children have brainstormed and contributed ideas for a Mitre 10 competition and ideas for the grounds
 - this year they have focussed on years 1-4 and would like to expand to the senior school next year
 - hoping for more community involvement, funding sources and school engagement
 - the Board thanked Andrew and Jeanelle for their efforts and obvious passion for the subject

2.2 Mid-Year Achievement - questions:

- The Board discussed 2021 Mid year achievement tables, Target Student data analysis and Patterns/Trends across the school. This was tabled at the previous meeting but the Board had requested more time to read over the information and have further discussion.
 - transitioning to the next syndicate seems to be an issue at across all year levels
 - covid is likely to have had an impact - particularly the disruption of lockdown. Most likely to be for early literacy, senior boys and target students. In all levels the full breadth of maths hasn't been covered as in a normal year.
 - the achievement information doesn't always appear to align well with targets in the annual plan. Would be good to have annual goals more aligned to the past data and then current results reported against them.
 - It would be useful to get tracking to compare cohorts progress over time rather than compared to a fixed standard.

2.3 Strategic directions for 2022:

The Board moved to the administration corridor to review the kanban board and review the strategic roadmap in our charter.

- the Board noted the great progress made this year

- covid has disrupted some of the work and has meant some things have deferred to 2022
- busy covid year next year, keep goals manageable, rather than separate individual goals spread them across eg: community engagement underpinning all curriculum areas

2.4 In Committee:

8.16pm - The Board resolved that the public be excluded, to protect the privacy of individuals concerned (moved by the Chair). 9.07pm - The Board resumed meeting publicly.

2.5 Draft Budget 2022:

The draft 2022 budget was tabled and spoken to by Mike and Keith

- in particular the lowering of the operation grant based on lower roll numbers
- the MOE putting pressure on us to not spend so much of our locally raised funds on staffing
- covid has impacted the PTA's ability to fundraise and therefore there is a drastic reduction in locally raised funds
- in light of the above, Mike presented a variation for a year 2 and 3 composite class (BUDGET B)
- the Board discussed the two options and decided Budget B makes the most sense financially and for the wellbeing of students

2.6 Covid Update - vaccinations:

- Mike gave a summary of the MOE requirements regarding vaccinated staff in schools.
- Aaron tabled letters from two other schools: school 1's approach is to follow the MOE guidelines with encouragement to be vaccinated; school 2's approach is to require everyone vaccinated including parents, which is more than the MOE requirement
- following a robust discussion, it was decided that Plimmerton School would follow the MOE guidelines and encourage vaccination rather than require it of all parents

2.7 2022 Triennial School Board elections:

Triennial elections for school boards are being moved to later next year and will include provision for electronic voting. The elections will now be held between 5 and 23 September. The change in date will affect the term of service for some board members who may be asked to extend their current term.

It was moved (Forrest/Sherriff) that the Plimmerton School 2022 Triennial Board Election Day will be 7 September 2022. **CARRIED**

2.8 Policy Reviews:

Aaron tabled his review of the Concerns and Complaints procedure. This was taken as read.

Policy Reviews for Term 4:

- Aaron - Harassment
- Hamish - Maori Educational Success

2.9 Confirmation of Electronic Resolutions:

2.9.1 EasySwim Donation:

"It was agreed by the Plimmerton School Board via email meeting, Monday 18 October, that the Plimmerton School Board accepts the offer of a donation of \$36,000 from Easyswim as a contribution to the Plimmerton School pool upgrade project, and recognises that the donation provides no ownership to Easyswim, and no obligations from the Board beyond use of the funds to upgrade the pool facility.

We certify that this is a true and correct record of a resolution passed at that meeting."

3 ITEMS FOR INFORMATION (in Principal's Report)

3.1 Property

- 5YA 2022-27: still waiting for on-site assessment

- 5YA Roofing: Seniors Roofing has been selected. There are supply delays however it is hoped that work will be underway by January
- SIPS Alarm system upgrade: Almost finished. To be completed and signed off later this week for BWOFF which is renewed at the end of November.
- SIPS Security Camera upgrade: All cameras are now installed, although the Art Centre camera requires one more cable before it goes online. CCTV signs are up and the community will be notified in the next newsletter.
- SIPS Pool upgrade: Financial approval has been given by MOE for the EasySwim donation. Minor changes to the lease regarding H&S so as soon as this is signed the approval to commence the project will be given.
- Hot Water Heater - Art Centre: Quote for replacement \$2970 has been accepted

3.2 Community of Learning update

- Key points of Principal meeting held 29 September:
 - we are no longer eligible for 3 WST roles, however, a third may become available during 2022
 - Kahui Ako TO day planned for June when we already have a TO day planned

3.3 Northern Porirua Growth meetings

No meeting since the last Board meeting - deferred until term 1 2022

4 MONITORING:

4.1 Finance and Transactions Report:

It was moved (Poore/Cross) that the finance report and transaction report be approved.

CARRIED

4.2 PTA Update:

- Nil to report

4.3 Health and Safety:

- Taken as read in Principals Report

4.4 Attendance/Roll report:

Taken as read in the Principals Report

5 ADMINISTRATION

5.1 Minutes of previous meeting:

It was moved (Krishnan/Sherriff) that the minutes of the meeting held Thursday 23 September 2021 be approved.

CARRIED

5.2 Minutes of previous In-Committee meeting:

It was moved (Sherriff/Krishnan) that the minutes of the in-committee meeting held Thursday 23 September 2021 be approved.

CARRIED

6 MEETING CLOSURE

6.1 Agenda items for next meeting:

- Policy Review - Maori Educational Success - Hamish
- Policy Review - Harassment - Aaron

6.2 Communication for newsletter - from BOT

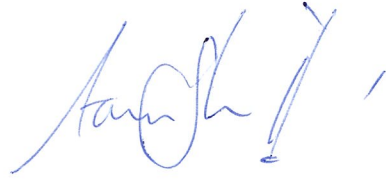
Nil

6.3 Actions from this meeting:

- notes to be added to previous meeting minutes

Meeting closed at 9.48pm

Next meeting: Thursday 9 December 2021

A handwritten signature in blue ink, appearing to read 'A. J. ...', is located in the upper right quadrant of the page.