

MINUTES OF A MEETING OF THE PLIMMERTON SCHOOL BOARD OF TRUSTEES

held in the Staffroom, 7pm, Thursday 10 December 2020

PRESENT:

Aaron Sherriff, Mike Forrest, Brendon Cross, Emma Smith, Keith Poore, Aleida von Son, Sarah Pomare

APOLOGIES:

Jasmine Hardy Mills, Louise Ioane

1 ADMINISTRATION:

The meeting opened with a Ruruku. Aaron welcomed everyone to the meeting.

2 DECISION AND DISCUSSION:

2.1 Strategic Plan: Digi Tech

- Summary document was tabled and spoken to by Jill
- The Board congratulated Jill and her team on a successful year and their support for further development in 2021

2.2 Teacher Only Days:

- Mike reported on the two teacher only days this term.
 - The first day Jill Symonds and Rebecca Courtney guided teachers through making PaCT judgments for mathematics, writing moderation and the report writing process
 - During the second teacher only day all staff attended a second child safety webinar, covering recognising signs of neglect and abuse, also guidelines for reporting, monitoring and supporting students. The remainder of the second teacher only day was used for further moderation, using student evidence for OTJs in reading writing and mathematics, and preparing student reports
- Teacher Only Days in 2021 are Friday prior to Queens Birthday weekend (6 June), Tuesday after Labour weekend (26 October), and the Friday after the Gala weekend (26 November).

2.3 Strategic Plan 2021-23:

- Outline of new strategic direction and priorities for 2021 was tabled and discussed.
- There are three domains, each with linked key initiatives identified as focus areas for the next three years as outlined -
 - We Connect - Whanaungatanga:
 - Transitions across and within the community
 - Reporting with parents and students
 - Effective community communication
 - We Learn - Ako:
 - Embedding school values and positive behaviour
 - Effective literacy
 - Localised curriculum
 - We Belong - Turangawaewae
 - Valuing cultural diversity
 - support for neurodiversity
 - support for mental health and wellbeing
- Draft Goals for 2021 were tabled and discussed. There was board support for the directions identified. A second draft is to be prepared for the first meeting in 2021.

2.4 Plimmerton Farm/Network Update:

- Mike tabled the minutes of the latest meeting between MOE and schools. These were taken as read.
- Mike tabled the proposed amendments to their zones from Pukerua Bay School and Pauatahanui School respectively. These were taken as read and Mike was asked to communicate their best wishes to the schools in question.
- Mike tabled and the Board discussed the Draft District Plan Submission. The Board noted there was no action or resolution required from them at this time.
- Mike tabled his recommendation to not take the opportunity to alter our zone and the Board agreed.

2.5 Property:

- **5YA and SIPS:** this has now been confirmed as signed off by MOE
- **PCC Access for drains:** a good plan is in place and access has been agreed to
- **Pool: Priorities and Proposal - EasySwim:**
 - Currently our priorities for the upgrade of the pool are:
 1. Repairs and replacements to rusting sections of pool building structure, reroof (covered by MoE via our 5YA), and replace clearlite walls as necessary
 2. Replace gas boiler with heat pump
 3. Replace lighting (plastic fittings very brittle).
 4. Pool blanket and roller to retain heat
 5. Relining and painting of pool changing sheds
 6. Re-leveling of pool floor
 7. Repaint exterior (due to be covered in cyclical maintenance)
 - After hearing that we were upgrading the pool, Todd Morton from Easyswim has made an approach to me to see if it could be upgraded to a point where he could run lessons year round. His main requirement would be an air heater linked to a heat pump system. These are not cheap, and as you can see above, not on our list of priorities. However Todd has said “potentially Easyswim could take on the bulk of the responsibilities for running the pool and pay the running costs if it was a year round operation. There is also the potential if it’s a long lease that Easyswim could chip in on some costs.”
 - Mike sought agreement in principle from the board that this be explored further by the property committee. Any arrangement would have to have approval from MoE and an appropriate License to Occupy designating various parties obligations. And of course final sign off must come back to the board.

2.6 Privacy Legislation update:

- Deferred to next meeting

2.7 In-Committee:

8.48pm - The Board resolved that the public be excluded, to protect the privacy of individuals concerned (moved by the Chair). 9.11pm - The Board resumed meeting publicly.

3 ITEMS FOR INFORMATION:

- Nil

4 MONITORING:

4.1 Finance and Audit report

It was moved (Cross/Smith) that the finance report and transaction report be approved. CARRIED

4.2 2021 Draft Budget

- The updated draft budget for 2021 was tabled and taken as read

4.3 Health & Safety

- Taken as read in Principals Report

4.4 PTA Update

- The Board commended and thanked the PTA for their donation of \$40k to the school, despite the disrupted year and much of the work falling on a only a few committed helpers.

4.5 Attendance report

Taken as read in Principals Report.

4.6 Student Behaviour report

Taken as read in Principals Report.

5 ADMINISTRATION

5.1 Minutes of previous meeting:

It was moved (Sherriff/Smith) that the minutes of the meeting held Wednesday 4 November 2020 be approved.

5.2 Minutes of previous In-Committee meeting:

It was moved (Smith/Poore) that the minutes of the meeting held Wednesday 4 November 2020 be approved.

CARRIED

6 MEETING CLOSURE

6.1 Agenda items for next meeting:

- Analysis of Variance 2020
- Strategic and Annual Plan
- Budget for approval
- Draft principal performance agreement

6.2 Communication for newsletter - from BOT

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6.3 Actions from this meeting:

- Principal to communicate to Pukerua Bay and Pauatahanui Schools on enrolment zone proposals.

Meeting closed at 9.20pm

Next meeting: Wednesday 17 February 2021
Wednesday 24 March 2021



