

<p>2.3 Engagement Survey Responses</p>	<ul style="list-style-type: none"> - PB4L values should be finalised this year and identification of behaviours that align with them. - We will need to invest time on digital technology implementation in 2020. We should also have a new team leader to induct. Planning for 2020 should be focused on PB4L and Digital technology. Senior leaders will investigate and plan for student inquiry and literacy PD in 2021. <p>Mel tabled and spoke to the summary of the results of the Parent Community Survey:</p> <ul style="list-style-type: none"> - The Board discussed the bullying, behaviour management comments and whether these were from a few parents or a larger representation. Mel commented that the disagreed comments were far smaller representation, and it was more accurate to focus on comments made throughout. eg: "what can we do better" comments section. - The Board agreed that these results confirmed the importance of their decision to implement the PB4L programme - Mike clarified the research and differences around Punitive vs Reconciliation discipline processes - Mel commented on the overall very positive results of the survey - Communication/Engagement, Teaching and Learning, and School management - Keith to peer review the summary of results prepared by Mel - Jasmine/Mike to draft a one-page communication to parents for next meeting - The results will be communicated back to teachers via the Senior Leadership Team - An idea was tabled to celebrate with staff, the overall positive results and comments, at a Thursday morning tea time. The plan is to decorate the staffroom with coloured sheets each with a positive comment from the survey. 	<p>Keith Jasmine /Mike</p> <p>Jasmine /Mike</p>
<p>2.4 Financial Position Review</p>	<p>Keith spoke to the Financial Position review document tabled by Mike. The Board discussed the suggestions provided to improve our position over time. The following points were noted:</p> <ul style="list-style-type: none"> - International Students would require a significant investment before it potentially returned a profit and would therefore not be a viable option - The Board believed that increasing the voluntary donation rate would have the potential to lower uptake by parents - The Board supported increasing the rate for facility hire and maximising funding grant opportunities - The Board agreed professional development and special needs staffing and resource were of vital importance to being able to fulfil our charter 	

<p>2.5 Swimming Pool Usage</p>	<ul style="list-style-type: none"> - The Board discussed class sizes and the cost of keeping these smaller compared to other schools, and there was general support to maintain the smaller sizes - The Board discussed the cost of specialist tutor staffing. Mike to prepare a cost vs benefit report for the next meeting. - The Board suggested that the school's financial position is communicated to parents so they understand the need to either raise further funds or reduce the school's ability to provide some programmes or services in the way they have in the past <p>Mike tabled the Out of Hours Pool Use Review document</p> <ul style="list-style-type: none"> - The Board discussed the challenges of maintaining community pool use while meeting required pool standards for operation and health and safety, such as being within daily bather load and two hourly testing requirements. The costs of meeting the standards with the current key holder hours would likely exceed key income. The board agreed that due to standards and requirements it may not be possible for the pool to be open for the public in the way it has been in previous years. - The Board discussed the suggested options to allow our community to use the pool but to also eliminate the level of risk by Plimmerton School. - Aaron and Mel to put a wording option together for the newsletter to communicate our obligations to parents and the options for meeting them in a cost effective manner. 	<p>Mike</p> <p>Jasmine</p>
<p>2.6 In Committee</p>	<p>8.38pm – The Board resolved that the public be excluded, to protect the privacy of individuals concerned (moved by the Chair).</p> <p>9.14pm – The Board resumed meeting publicly.</p>	<p>Aaron/ Mel</p>
<p>2.7 Portfolio Allocation</p>	<p>The Board discussed portfolios:</p> <ul style="list-style-type: none"> - Finance – Keith (Sarah?) - HR – Mel - Property – Aaron and Jasmine - H&S – Aaron - Staff Rep – Brendon - Tangata Whenua - Sarah <p>Strands:</p> <ul style="list-style-type: none"> - Mathematics- Keith - Student enquiry/school curriculum – Jasmine - Digital Technology – Brendon - Lift Te Reo Maori teaching capability – Sarah 	

<p>2.8 School Network Directions (MOE meeting)</p> <p>2.9 Property Update: Library, exterior painting</p> <p>2.10 Policy Review: Emergency Planning, Curriculum and Student Achievement</p> <p>2.11 Out of Zone places for 2020</p>	<ul style="list-style-type: none"> - Upgrade property and resources - Aaron/Jasmine - Manage School Roll – Jasmine - PB4L - Aleida - Staff Wellbeing - Mel/Aleida?/Sarah option of Co-opting <p>Mel to discuss above options with Sarah</p> <p>Jasmine and Mike presented an update of the progress of the School Network Directions meetings attended by representatives of Pukerua Bay School, Aotea College and the Ministry of Education</p> <p>Both Mike and Jasmine are happy to continue attending and reporting to the Board</p> <p>Taken as read.</p> <p><i>It was moved (Forrest/Swallow) that four post inserts for the new netball/basketball court be purchased at the cost of \$2,400.00 and installed prior to funding grants being received</i> CARRIED</p> <p>Jasmine conducted a review of the Emergency Planning policy</p> <ul style="list-style-type: none"> - the policy and documentation was in order, except that the Assembly Area had been reviewed recently and therefore the map was inaccurate - the map was updated and copies placed in each emergency documentation pack. A copy was also uploaded to School Docs. <p>Brendon and Aleida conducted a review of the Curriculum and Student Achievement policy this policy was deferred to next meeting due to time constraints</p> <p>In order to keep to the timing of the planned review cycle of two policies per meeting, Louise and Mike will email out the next two policies</p> <p>The Board discussed Out of Zone places as per the Principal's Report tabled. The actual number of places will be confirmed before the ballot. The Plimmerton School board has determined that five places are likely to be available for out of zone students in Year 1, and two places are likely to be available for out of zone students in Year 7 next year. The exact number of places will depend on the number of applications received from students who live within the school's home zone.</p> <p><i>It was moved (Forrest/Hardy Mills) that five Out of Zone places at Year1, and two at year 7 level be advertised for 2020.</i> CARRIED</p>	<p>Mel/ Sarah</p> <p>Mike</p> <p>Louise/ Mike</p> <p>Louise/ Mike</p>
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<p>2.12 Teacher Only Day and term dates 2020</p>	<p>The Board discussed the usage of the eight Teacher Only Days which are part of the new Collective. The option to attach them to a long weekend was agreed to be the least disruptive to parents. <i>It was moved (Cross/Sherriff) that the Board approves Friday 25 October 2019 as a Teacher Only Day.</i> CARRIED</p>	
<p>3. Items for Information</p> <p>Questions re: information in Principals Report or tabled material</p>		
<p>4. Monitoring</p> <p>4.1 Finance and Audit Report</p> <p>4.2 Health and Safety (as read in Principals Report)</p> <p>4.3 Roll Report (as read in Principals Report)</p> <p>4.4 Attendance Report (as read in Principal Report)</p>	<p>The Finance Committee report was tabled and discussed. <i>It was moved (Poore/Von Son) that the finance report and transaction report be approved.</i> CARRIED</p> <p>Taken as read</p> <p>Taken as read</p> <p>Taken as read</p>	
<p>5. Administration</p> <p>5.1 Confirmation of minutes</p>	<p><i>It was moved (Swallow/Von Son) that the minutes of the meeting held Wednesday 19 June 2019 be approved</i> CARRIED</p> <p><i>It was moved (Cross/Swallow) that the in-committee minutes held Wednesday 19 June 2019 be approved</i> CARRIED</p>	

<p>6. Meeting Closure</p> <p>6.1 Agenda items for next meeting</p> <p>6.2 Communication – items for newsletter</p> <p>6.3 Preparation for next meeting (action points)</p> <p>6.4 Dates of next meetings</p>	<ul style="list-style-type: none"> - Co-opting option for additional support in HR - Parent survey communication to staff/parents - - Financial position - more information from Mike - Confirm charter strands <ul style="list-style-type: none"> - swimming pool out of hours' use <ul style="list-style-type: none"> - Louise/Mike to circulate next policies to Board members for review, and remind Board of outstanding policy to be reviewed - Aaron/Mel to place 'swimming pool use' communication in newsletter - Mel to discuss portfolios with Sarah - Jasmine/Mike to draft a one-page communication re parent survey for next meeting - Jasmine - teacher survey initiative in staffroom - Mike to provide further financial info regarding specialist staff tutoring <p>7pm, Wednesday 11 September 2019 - week 8 7pm, Wednesday 30 October 2019 - week 3 7pm, Wednesday 4 December 2019 - week 8</p>	
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Meeting closed: 9.53pm

Chairperson: M. Swallow

Date: 25/9/19.