

MINUTES OF A MEETING OF THE PLIMMERTON SCHOOL BOARD OF TRUSTEES HELD IN STAFFROOM, Wednesday 15 May 2019

ATTENDED BY: Mike Forrest, Jasmine Hardy Mills, Mel Swallow (Chair), Lauren Prosser, Brendon Cross, Keith Poate, Sarah Pomare, Sarah Pomare, Louise Ioane

APOLOGIES: Aaron Sherriff

AGENDA ITEM	MINUTES	ACTION
<p>1. Administration</p> <p>1.1 Opening and Welcome</p>	<p>Mel welcomed everyone to the meeting and recapped some of the highlights and events of the Board term since 2016; the Board expressed their appreciation to Lauren for her nine years of service; Lauren in turn spoke of the privilege of having the opportunity to learn and serve on the Board.</p>	
<p>2. Decision and Discussion</p> <p>2.1 Personnel - In Committee</p> <p>2.2 Charter and Strategic Plan - update, Charter/Annual Plan 2019 Approval</p> <p>2.3 2018 Maths PAT Report</p> <p>2.4 School Network Directions</p>	<p>7.10pm – The Board resolved that the public be excluded, to protect the privacy of individuals concerned (moved by the Chair).</p> <p>7.14pm – The Board resumed meeting publicly.</p> <ul style="list-style-type: none"> • Feedback from the parent consultation - consistent theme was need to Strive for Excellence, eg: thrive rather than just grow • Jasmine and Mike will make final adjustments, taking into account feedback, and bring it back to the next Board for approval at next meeting • Annual Plan and draft Charter to be on website for reference by community <p>It was moved (Hardy Mills/Cross) that the Plimmerton School 2019 Annual Plan be approved.</p> <p>Deferred to next meeting</p> <ul style="list-style-type: none"> • Grays Farm and Plimmerton Farm will potentially double the number of houses over the next 20 years and therefore our school roll • the Board discussed property issues, roading access, carparks • The enrolment zone was discussed and the intention was to clarify boundaries 	

	<ul style="list-style-type: none"> • advantages and disadvantages of staying the same vs growing to accommodate property development • like to find out what info ministry has and their timelines; what are there intentions to build a school or not? be interested in finding out what the community thought? need to find out what the ministry intends with each option then take it to the community • The Board agreed that a Board member and Principal to attend COL meeting with Ministry regarding zones and roll sizes <p>The Board discussed the proposed teachers strike and agreed that for the safety of students, school would need to be closed. It was moved (Poore/Pomare) that if school closed for instruction 29 May if the planned teachers strike goes ahead. CARRIED</p> <ul style="list-style-type: none"> • Library Rebuild: The Board discussed the ramifications of limited car parks for staff and the car park being unavailable for parent parking • Playground/Courts: The sub-committee concluded that the Courts/Playground area to be asphalt as per library building plans and then when we can see what the space looks and feels like and make further plans at that point. • One nomination so far - any board members standing need to put their nomination in before 24 May • no results in newsletter just notification of the new Board members • Induction paperwork - STA and key school policies • first meeting needs to be an overview - work plan, charter, governance policy and meeting documentation • Online training • Learn as you go • Suggestion for next Board, each board member follows the information for their strand • New board takes office 14 June • It was suggested that each board member follows and keeps the board updated on information for their particular strand • Mel to attend • Closes 24 May • one final push in tomorrow's newsletter and informing parents that the password requirement has been removed
<p>2.5 Industrial Action</p>	
<p>2.6 Library and Playground Update</p>	
<p>2.7 Board Elections update (Timeline, induction, delegations)</p>	
<p>2.8 STA Conference</p>	
<p>2.9 Parent Survey</p>	

<p>3. Items for Information</p> <p>Questions re: information in Principals Report or tabled material</p>	<ul style="list-style-type: none"> • COL Lead Principal - position being advertised as Bradley is stepping down - Boards are invited to be part of appointments process • Should a Measles outbreak occur we would follow Ministry of Health advice regarding our immunisation register and unvaccinated students

<p>4. Monitoring</p> <p>4.1 Finance and Audit Report</p> <p>4.2 Health and Safety (as read in Principals Report)</p> <p>4.3 Roll Report (as read in Principals Report)</p> <p>4.4 Attendance Report (as read in Principal Report)</p>	<p>The Finance Committee report was tabled and discussed. It was moved (Cross/Swallow) that the finance report and transaction report be approved. CARRIED</p> <p>Taken as read</p> <p>Taken as read</p> <p>Taken as read</p>
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<p>5. Administration</p> <p>5.1 Confirmation of minutes</p> <p>5.2 Correspondence</p>	<p>It was moved (Swallow/Poore) that the minutes of the meeting held Wednesday 3 April 2019 be approved CARRIED</p> <p>It was moved (Cross/Poore) that the in-committee minutes held Wednesday 3 April 2019 be approved CARRIED</p> <p>Nil</p>
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<p>6. Meeting Closure</p>	
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<p>6.1 Agenda items for next meeting</p> <p>6.2 Communication – items for newsletter</p> <p>6.3 Preparation for next meeting (action points)</p> <p>6.4 Dates of next meetings</p>	<p>7pm, Wednesday 19 June 2019 – week 8 (New Board)</p>
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Meeting closed: 9pm

Chairperson: *U. Swallow*

Date: *19/6/19*